

Mary Seacole Local London Facilitator Compact

*Mary Seacole Programme is for people in first leadership role to develop knowledge and skills in leadership and management.
It consists of 100 hours of online learning plus three behavioural workshops*

The London Leadership Academy will:

- Lead on the recruitment of participants for each cohort.
- Manage participant payment of course fees.
- Support your Facilitator Training and provide additional support on an ad hoc basis as needed.
- Arrange for Healthcare Leadership Model 360 for participants.
- Support logistics of on-line delivery.
- Support requests for extensions and deferrals.
- Share local evaluation and feedback information.
- Send certificates and badges to participants on successful completion of the programme.

As a local Facilitator you will:

- Complete 3-day Facilitator Training.
- Lead an Introduction session for each cohort.
- Deliver the 3 on-line workshops.
- Deliver at least 1 observed session as part of the quality assurance process run by the Leadership Academy.
- Support the on-line forum on the Virtual Campus, assessing discussion forum posts.
- Provide attendance and discussion forum assessment data to the Academy.
- Answer queries from participants around the course
- Assist with appeals

What existing Mary Seacole local London facilitators will tell you this really means.

- If you are interested in becoming a trainer or a facilitator this is an excellent place to start
- The support from the Leadership Academy is excellent.
- Be sure about the time commitment, especially the first time you run the course as you need to familiarise yourself with all the material, the portal and the presentations and exercises.
- In reality, it is more than just leading workshops, the three workshop days are quite intense and to begin with will need up to a day prep time.
- You also need to allow some time for the virtual campus work, posting and monitoring questions on the portal and answering queries, how much time really varies from cohort to cohort.
- Be prepared for cohort participants to ask you questions throughout the whole 6-month delivery period, not just at the workshops.
- Be prepared to work on your own initiative as each cohort seem to come up with new questions and you need to lead your cohort and help them to commit to the programme.
- It's enjoyable once you are doing it and it is a really good way to develop your skills and confidence.